

BACKSTAGE DANCE STUDIO

7185 Columbia Gateway Drive, Columbia, MD 21046

410-312-0900 (phone) ~ 410-872-9972 (fax)

www.TheBackstageDanceStudio.com (web) ~ info@TheBackstageDanceStudio.com (email)

2008-2009 REGISTRATION FORM Fall Classes Begin September 2, 2008

Student Name: _____ Phone: _____

Birthdate: _____ Age: _____

Address: _____ City: _____ Zip: _____

Adult's Name: _____ Relationship to Student: _____

Work #: _____ Cell #: _____

Adult's Name: _____ Relationship to Student: _____

Work #: _____ Cell #: _____

Email Address: _____ (one email per family)

| | DAY(S) | TIME(S) |
|--------------|--------|---------|
| BALLET | : | _____ |
| POINTE | : | _____ |
| JAZZ | : | _____ |
| MODERN | : | _____ |
| LYRICAL | : | _____ |
| TAP | : | _____ |
| HIP-HOP | : | _____ |
| ROCKIN' TOTS | : | _____ |
| TAP & TUMBLE | : | _____ |
| ACRO | : | _____ |

All Lyrical students must be enrolled in at least one ballet class. All Pointe students must be enrolled in at least two ballet classes.

Tuition is broken into 5 equal payments with the first tuition payment due at time of registration along with a \$25.00 registration fee per student (\$10.00 for each additional family member). Registration fees are **non-refundable** and **non-transferable**. Registrations are taken throughout the summer, and classes will be filled on a first come, first served basis. Tuition is also **non-refundable** and **non-transferable** once a tuition period has started. Please mail this form with your first payment and registration fee, and a place will be reserved for you in the selected classes. You may also fax your registration form to the studio with your credit card information.

BACKSTAGE POLICIES

1. **TUITION PAYMENTS.** Tuition payments #2, #3, #4, and #5 are due on the first of October, December, February, and April. Once a class is taken in any given tuition period, tuition paid is completely **non-refundable** and **non-transferable**. A \$10.00 late fee will be charged after the 7th of the month. For all returned checks, there will be a \$25.00 fee. If a check is returned, the payment must be made by credit card, money order, or cash to bring the account current. Auto payments are also available (see front desk for form).
2. **CLASS WITHDRAWAL AND REFUND POLICY.** Requests for withdrawal for one or more classes must be made by the dancer or parent/guardian on a Withdrawal Form, which can be obtained from the front desk. Upon such withdrawal within the time frame permitted, tuition shall be adjusted accordingly. No refunds shall be made for withdrawals not timely made, and the undersigned parent/guardian shall remain responsible for payment.
3. **RECITAL COSTUMES.** Costumes cost approximately \$60-\$75 each. A minimum deposit of \$30 per costume should be paid by October 21, 2008. The balance of the costume amount is due no later than December 16, 2008. Costumes are ordered over the Winter Break. **COSTUMES WILL NOT BE ORDERED UNLESS THEY ARE PAID IN FULL BY 12/16/08!**
4. **RECITAL FEE.** A recital fee of \$25.00 per student or \$30.00 per family will include two recital tickets and must be paid with your April tuition payment. Recital fees are **non-refundable**. No tickets may be picked up if there is a balance on your studio account, which includes tuition, store items, or any other miscellaneous charges. Additional tickets may be purchased in May on a first come, first served basis.
5. **MINIMUM ENROLLEMNT.** Minimum enrollment is six students per class. If the minimum enrollment is not met, the class may be canceled or combined with a similar class.
6. **CLASS ETIQUETTE.** All students are expected to be on time *and* properly attired for class. Students who do not adhere to the dress code will not be permitted to participate in class. **ALL students must be in proper shoes and attire by the second week of class.** Please visit the studio website for shoe and dress codes for each class (posted August 1, 2008) and plan to shop early! Students are expected to behave properly at all times. Gross misconduct will not be tolerated.
7. **VISITING DAYS.** Visiting Days will be held twice yearly so that parents may observe their child's progress. Notices will be sent home specifying these dates and times. No visitors are permitted in classrooms at any other time unless the instructor gives special permission.
8. **ABSENCES.** Always call the studio before class starts whenever any absence is necessary. Absences must be made up within one month, as there are **ABSOLUTELY NO REFUNDS.**
9. **INCLEMENT WEATHER.** In case of bad weather conditions, please call the studio for cancellation information. *We do not follow Howard County school closings.* In any case, please do not feel obligated to travel to class if you are uncomfortable with the weather conditions.
10. **EARLY DROP-OFF & LATE PICK-UP.** Students are not to be dropped off at the studio any earlier than 15 minutes prior to their first class of the day, and must be picked up no later than 15 minutes following the conclusion of their final class of the day. A fee of \$5.00 will be assessed for every 15 minutes, or portion thereof for drop-offs earlier than 15 minutes before the start of the student's first class of the day, and for any pick-ups later than 15 minutes following the end of the student's last class of the day. This does not apply to students waiting for their student siblings to finish their last class of the day.
11. **SIBLINGS.** For liability reasons, persons under the age of 18 who are not attending class at Backstage on a given day are not permitted to be left in the studio without a parent or guardian while a sibling is in class.
12. **PERMISSION TO USE PHOTOGRAPHS.** I give Backstage Dance Studio permission to use my child's photograph for purposes of promoting the dance studio and its camps.
13. **WAIVER & RELEASE OF CLAIMS.** Parent/Guardian and dancer recognize the risk of injury inherent in any dance program. Parent/Guardian acknowledges that the dancer is participating upon his/her express agreement that injury may occur and agrees to release Backstage Dance Studio, its employees, directors, and volunteers from any and all liability relating to such an incident.

Your signature below constitutes an agreement with Backstage Dance Studio, and demonstrates that you have read and understand our studio and tuition policies.

PARENT/GUARDIAN SIGNATURE REQUIRED:

DATE:
